



**Healthy Body Acupuncture, LLC**  
**Zsuzsa Debroci, MS OM, L.Ac.**  
**Diplomat NCCAOM**

2124 Route 35  
 Suite 202  
 Holmdel, NJ 07733

732-671-6100  
 fax732-671-6110

**OFFICE POLICIES**

**Appointments and Scheduling**

Treatments are by appointment only. Emergency appointments are available if there is time in the schedule. Please call first to check on availability.

Please be on time for appointments. Unfortunately, because schedules are often tight, your treatment may be shortened if you arrive late. However, if we are running late, you will receive a full treatment.

**24 HOUR ADVANCE NOTICE IS REQUESTED FOR CANCELLATIONS. PATIENTS WILL BE RESPONSIBLE FOR A \$50.00 APPOINTMENT CANCELLATION FEE FOR ANY MISSED APPOINTMENTS OR NON-EMERGENCY LATE CANCELLATIONS.**

*There will be a \$25.00 charge for returned checks.*

**Phone**

\_\_\_\_\_ OK to leave a message with detailed information (on the phone number provided by patient.)

\_\_\_\_\_ Leave message with call back number only (on the phone number provided by patient.)

**Communication**

I hereby give permission to Healthy Body Acupuncture to speak to the following parties regarding my care, including, but not limited to appointments, test results and insurance coverage. (You may leave this section blank if you do not wish to list any additional contacts.)

\_\_\_\_\_

I have read, and agree to the above policies. If you have any questions or concerns about these policies, please feel free to ask.

\_\_\_\_\_  
 Patient Signature

\_\_\_\_\_  
 date

\_\_\_\_\_  
 Patient Representative

\_\_\_\_\_  
 Relationship to Patient

\_\_\_\_\_  
 Office Signature

\_\_\_\_\_  
 date